



# ST MARY'S SCHOOL HAMPSTEAD

## Early Years Practitioners Job Description

1. To work in partnership with the class teacher in the planning for the Early Years Foundation Stage classes (short-term planning.)
2. To prepare and carry out activities with the children, allowing for adult-led and adult support when needed.
3. To allow children to develop their own characteristics of learning.
4. To develop the 7 areas of learning and development of the Early Years Foundation Stage in a cross-curricular way:
  - PRIME**
    - Personal, Social and Emotional Development
    - Communication and Language
    - Physical Development
  - SPECIFIC**
    - Literacy
    - Mathematics
    - Understanding the World
    - Expressive Arts and Design
5. To make appropriate observations of any aspect of a child's development and well-being that may concern the observer. Liaise with appropriate members of staff regarding any unusual occurrences. Know the School's safeguarding procedures.
6. To participate/complete observations for Tapestry.
7. To make parents feel welcome and encourage parental involvement.
8. To maintain appropriate confidentiality.
9. To be aware of the health and safety of all children at all times during the School day and know the School's health and safety procedures.
10. To be aware of any changes in the child's social, emotional and physical development / behaviour.
11. To follow the School's behaviour policy.
12. To carry out day to day basic classroom duties.
13. To be aware of equal opportunities throughout the School.
14. To have a flexible approach to the positioning of EYPs throughout the working day.
15. To update knowledge and be aware of changes in the EYFS by attending INSET, courses and EYFS meetings.
16. To be responsible for the welfare of the children during playground supervision by reinforcing the School policies for avoiding conflict, bullying, unkind or inappropriate behaviour by pupils. To implement, develop and support new St Mary's playground initiatives for all children.